

MSD OF WAYNE TOWNSHIP

SCHOOL BUS DISCIPLINE REFERRAL REPORT

| REPORT NO. | STUDENT'S NAME-GRADE | SCHOOL | DATE OF REPORT TO BLDG. <div style="text-align: center;">AM PM</div> | BUS NO. | DRIVER NAME |
|------------|----------------------|--------|---|---------|-------------|
|------------|----------------------|--------|---|---------|-------------|

| | | |
|---|---|---|
| A. Disruption B. Excessive Loud Talking C. Disrespect to Driver/Students D. Failure to Follow Directions E. Refusing to Sit in Assigned Seat F. Standing While Bus in Motion G. Abusive/Inappropriate Language | H. Bothering Others I. Failure to Board/Depart Right Stop J. Hanging Out of the Window K. Throwing Objects on/off Bus L. Technology Violation M. Vandalism | N. Fighting/Physical Aggression/Assault O. Smoking P. Drugs/Alcohol Q. Possession of a Weapon Other: _____ |
|---|---|---|

| ACTIONS TAKEN BY DRIVER | | | |
|---|---|------------------------|-----------------------|
| VERBAL WARNING DATE | CHANGED SEAT / CONFERENCE WITH STUDENT DATE | CONTACT PARENT DATE | PARENT LETTER DATE |
| DRIVER COMMENTS: _____ _____ _____ _____ | | | |
| PARENT CONTACT INFORMATION: _____ _____ | | | |
| BUS DRIVER'S SIGNATURE & DATE _____ | | | |

| ACTIONS TAKEN BY ADMINISTRATOR | | |
|--|---|--|
| <input type="checkbox"/> No Action <input type="checkbox"/> Loss of Privileges At School <input type="checkbox"/> After School Detention <input type="checkbox"/> Lunch Detention | <input type="checkbox"/> Parent Student Conference <input type="checkbox"/> Community Service <input type="checkbox"/> Friday School <input type="checkbox"/> Damage Payment: _____ <input type="checkbox"/> Other: _____ | <input type="checkbox"/> In School Suspension _____ to _____ <input type="checkbox"/> Out of School Suspension _____ to _____ <input type="checkbox"/> School Bus Suspension _____ to _____ |
| ADMINISTRATOR COMMENTS: INCIDENT CODE: _____ ACTION CODE: _____ | | |
| | | |
| ADMINISTRATOR SIGNATURE & DATE _____ | | |
| | | |
| _____ Student Signature & Date | _____ Parent/Guardian Signature & Date | |